



**All Saints C of E
Infant and Nursery School**

**Selston C of E
Infant and Nursery School**

E-Safety Policy

*Opening hearts and minds through the
grace and love of God*

ALL SAINTS CHURCH OF ENGLAND (VA) INFANT SCHOOL AND PRE-SCHOOL

SELSTON CHURCH OF ENGLAND (VC) INFANT AND NURSERY SCHOOL

MISSION STATEMENT

Opening hearts and minds through the grace and love of God

At All Saints Infant School and Pre-School and Selston Infant and Nursery School children always come first and we try to nourish, challenge, prepare and inspire them within a Christian ethos.

We believe in valuing all who contribute towards the successful running of our schools including children, parents, carers, governors, teaching and non-teaching staff.

This Mission Statement lies at the heart of our schools' aims. It is the philosophical basis for all of the schools' policies and through these, for everything that happens in and round our schools. Our aspiration is for everyone at All Saints and Selston to:

- feel happy, secure, safe and valued at school
- develop a growing awareness of their own inner self and spirituality, and of the power of the Christian faith to transform lives
- develop healthy relationships based on care, trust, compassion and forgiveness
- show acceptance for and understanding of others who may have different beliefs or needs
- strive for the highest standards of achievement, developing the confidence and skills to be independent, motivated and self-disciplined learners
- have a positive approach to life, contributing to the well-being of the community and building hope for the future

We hope that children will leave our schools with open hearts and minds, ready to respond to the opportunities that lie before them and to experience the joy of life in all its fullness.

The purpose of the e-safety policy

The purpose of this policy is to ensure that all staff, parents, governors and children understand and agree the school's approach to e-safety. The policy relates to other policies including ICT curriculum, Internet Access, Bullying, Child Protection and Health and Safety.

Writing and reviewing the e-safety policy

The school's e-Safety Coordinator Alison Taylor will work closely with the Designated Child Protection Coordinator as the roles overlap.

The e-Safety Policy and its implementation will be reviewed annually.

Teaching and learning

Why Internet use is important

- The internet is an essential element in 21st century life for education, business and social interaction. The school has a duty to provide pupils with quality internet access as part of their learning experience.
- Internet use is a part of the statutory curriculum and a necessary tool for staff and pupils.

Internet use will enhance learning

- The school internet access will be designed expressly for pupil use and will include filtering appropriate to the age of pupils.
- Pupils will be taught what internet use is acceptable and what is not and given clear objectives for internet use.
- Pupils will be educated in the effective use of the internet in research, including the skills of knowledge location, retrieval and evaluation.

Pupils will be taught how to evaluate internet content

- The school will ensure that the use of internet derived materials by staff and pupils complies with copyright law.
- Pupils should be taught to be critically aware of the materials they read and shown how to validate information before accepting its accuracy.

Managing Internet Access

Information system security

- School ICT systems capacity and security will be reviewed regularly.
- Virus protection will be updated regularly.

E-mail content and the school web site

- Pupils may not use email in the school.
- The contact details on the Website should be the school address, email and telephone number. Staff or pupils' personal information will not be published.
- The Head of School will take overall editorial responsibility and ensure that content is accurate and appropriate.

Publishing pupil's images and work

- Photographs that include pupils will be selected carefully.
- Pupils' full names will not be used anywhere on the website, particularly in association with photographs.
- Written permission from parents or carers will be obtained before photographs of pupils are published on the school website.
- Pupils' work can only be published on the school website unless the parent/carer has refused permission of the pupil and parents or carers.

Managing filtering

- The school will work with the LA, DfE and the Internet Service Provider to ensure systems to protect pupils are reviewed and improved.
- If staff or pupils discover an unsuitable site, it must be reported to the e-Safety Coordinator, Alison Taylor

Managing emerging technologies

- Emerging technologies will be examined for educational benefit and a risk assessment will be carried out before use in school is allowed.
- Mobile phones will not be used during school time.

Assessing risks

The school will take all reasonable precautions to prevent access to inappropriate material. However, due to the international scale and linked nature of internet content, it is not possible to guarantee that unsuitable material will never appear on a school computer. The school cannot accept liability for the material accessed, or any consequences of internet access.

Handling e-safety complaints

- The Head of School will deal with complaints of internet misuse.
- Any complaint about staff misuse must be referred to the Head of School.
- Complaints of a child protection nature must be dealt with in accordance with school Child Protection Procedures.

Introducing the e-safety policy to pupils

- E-safety rules will be discussed with the pupils at the start of each year.
- E-safety posters will be on display in each classroom.
- The children receive e-safety lessons and are constantly reminded of online safety.

Staff and the e-Safety policy

- All staff will have access to the School e-Safety Policy and its importance explained.
- Discretion and professional conduct is essential.
- Staff will always use a child friendly safe search engine when accessing the web with pupils.

Enlisting parents' support

- Parents' and carers' attention will be drawn to the School e-Safety Policy in newsletters, website and presentations.

Using the internet at home

- Pupils will be advised never to give out personal details of any kind which may identify them, their friends or their location.

E-Safety Incident Log

Number:	Reported By: <i>(name of staff member)</i>	Reported To: <i>(e.g. Head, e-Safety Officer)</i>
	When:	When:
Incident Description: (Describe what happened, involving which pupils and/or staff, and what action was taken)		
Review Date:		
Result of Review:		
Signature (Headteacher)	Date:	
Signature (Governor)	Date:	